

How To Register Your Account in SmartHub (Web)

STEP 1



Click on the SmartHub registration button on our website. From the login screen, click on **Sign up to access our Self Service site**.





Fill out the registration form completely and click the **Submit** button.

STEP 3

STEP 6

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Enter the requested account information in order to verify your identity and click **Submit**. Answers must match account info exactly.

STEP 4



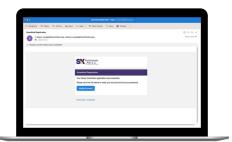
When successful, you'll get a congratulations notification like this.

STEP 7



Next you'll be asked if you want to try Paperless Billing. To opt-in select **Yes** and **Submit**.

STEP 5



Check your inbox for an email that will contain a button asking you to **Verify Account**.

STEP 8



Finally, you will be asked to set your security phrase. Once you have done that, you are ready to use SmartHub!



You will then be taken to a screen asking you to set your new password. Enter your password twice and click the **Submit** button.